

**SECRET**

164-3930/5

17 June 1964

MEMORANDUM FOR: DDCI

SUBJECT : Inspector General's Survey  
of the Office of Personnel

1. In view of your interest in personnel management and the Office of Personnel, I am forwarding herewith the Inspector General survey and several memoranda connected with his recent inspection of the Office of Personnel. I have carefully studied all of these documents in this report and generally believe that it is helpful. I will be happy to sign the memorandum for you requesting comments, but prior to doing this would point out that Recommendation No. 5 does not seem to be consistent with your desires to assist our people in being placed in jobs outside the Agency. If the workload does not justify five people, that is one thing; but it is possible that they simply are not guided in the right direction.

2. I personally do not agree with Recommendation No. 15 which is basically designed to take away responsibilities from the Office of Training and give them to the Office of Personnel. I think Training has done a demonstrably good job with the JOTs and I am not impressed with what Personnel has done in its varying areas.

3. Finally, I would note that their comments on developing executives have been overtaken by the study which I handed you this week. I would also note that their thoughts on the Salary and Wage Division are appropriate, although they have misstated the issue as I was not considering taking that Division into my office, but have discussed with several whether it would not be more appropriate in BPAM. After you have looked at this, I will insure that action is taken.

Lyman B. Kirkpatrick  
Executive Director

LBK:drm

Distribution: O-Addressee

①-ER (for file only)

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